



Minutes

Community Engagement Forum Partnership Board (Southern)

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| Venue: | Committee Room, Civic Centre, Selby |
| Date: | Thursday 27 July 2017 |
| Time: | 7.00 pm. |
| Present: | <u>District and County Councillors</u> Councillors M Jordan (Chair), C Lunn, C Pearson, D Peart and Mrs D White. <u>Co-opted Members</u> F Conor, G Ivey, S Laursen, D Perry and K Westwood |
| Apologies: | None |
| Officers present: | Chris Hailey-Norris, Association of Voluntary Service (AVS) Development Officer; Alice Courtney, Democratic Services Officer (Selby District Council) and Daniel Maguire, Democratic Services Officer, (Selby District Council). |
| Others present: | Michael Senior, Eggborough Parish Council and 4 applicants representing the 2 funding applications. |
| Public: | 0 |

1. DISCLOSURES OF INTEREST

Councillor White recorded a personal interest as she was the Ward Councillor for Whitley, which was the location of Cridling Stubbs Village Hall, who had submitted a funding application to be considered by the Partnership Board.

2. MINUTES

The Partnership Board considered the minutes of the Southern CEF Partnership Board meeting held on 20 April 2017.

RESOLVED:

To approve the minutes of the Southern CEF Partnership Board held on 20 April 2017 for signature by the Chair.

3. CONFIRMATION OF CEF CHAIR

The Partnership Board noted the appointment of Councillor Mike Jordan as the Chair of the Southern CEF for the municipal year 2017/18.

RESOLVED:

To note the appointment of Councillor Mike Jordan as Chair of the Southern CEF for the municipal year 2017/18.

4. APPOINTMENT OF CEF VICE CHAIR

The Partnership Board proposed the appointment of Councillor Dave Peart as Vice-Chair of the Southern CEF for the municipal year 2017/18.

RESOLVED:

To appoint Councillor Dave Peart as Vice-Chair of the Southern CEF for the municipal year 2017/18.

At this point in the meeting the Chair proposed that the order of the agenda be amended to allow the funding applications to be considered first. This was agreed by the Partnership Board.

5. FUNDING APPLICATIONS

The Partnership Board considered the following funding applications:

Cridling Stubbs Village Hall

The application was for £5,000 to improve and complete works started, and subsequently abandoned, on the roof of the Village Hall in November 2016. The applicants circulated photographs to the Partnership Board of the Village Hall roof in its current state. The applicants explained that the works had commenced under old management, which had resulted in the Village Hall accounts being in a poor state.

In response to questions, the applicants stated that the previous poor management of the Village Hall would not continue under the new management, and they highlighted that they were keen to bring the Village Hall up to standard to benefit the community.

In response to questions about the amount of funding applied for, the applicants stated that there had been two quotes for the proposed work, one at £4,950 for the entire roof to be improved and completed, and one at £3,730 for the completion of the roof without improvements on the existing roof.

At this point in the meeting, the two representatives for the Cridling Stubbs Village Hall funding application left the room and did not return.

The Partnership Board considered the application in line with the Funding Framework. There was concern over the management of the Village Hall, and it was proposed to appoint Dave Perry to manage and oversee the project to completion and the full amount of £5,000 to be granted.

RESOLVED:

To approve £5,000 funding to Cridling Stubbs Village Hall on the conditions that Dave Perry should manage/oversee the project.

Selby parkrun

The application was for £5,000 to set up a 'parkrun' in the Selby area. The applicants highlighted that £3,000 of this would go to, and be matched by, the national parkrun organisation for set-up costs, and £2,000 would be for other costs including a portable defibrillator and various other equipment.

The applicants explained that the concept of parkrun was to hold a 5km run every Saturday morning that was free of charge and promoted for all within the community. The applicants explained that they thought that Selby could support its own parkrun due to similar sized locations demonstrating demand.

In response to a query regarding the application, the applicants stated that they had applied to the Southern CEF for funding because the parkrun would be based near Burn Airfield. The Partnership Board questioned whether the applicants should seek some funding from the other CEFs due to the parkrun being open for residents living across the district.

In response to a query concerning access to the site, the applicants explained that since the funding application was submitted, an agreement had been reached with Burn Gliding Club and Websters Farm regarding access to the site.

At this point in the meeting, the two representatives for the Selby parkrun funding application left the room and did not return.

The Partnership Board considered the application in line with the Funding Framework. It was proposed to approve £2,500 of funding towards the application and to recommend that the applicants discuss alternative funding options with the AVS Development Officer.

RESOLVED:

- I. To approve £2,500 funding to Selby parkrun.**

- II. **To ask the AVS Development Officer to discuss alternative funding options with the applicants.**

6. APPOINTMENT OF FUNDING SUB-COMMITTEE

The Partnership Board proposed to appoint a Funding Sub-Committee for the municipal year 2017/18 comprised of 5 members: Fiona Conor, Steve Laurenson, Councillor Chris Pearson, Councillor Dave Peart and Dave Perry.

RESOLVED:

To appoint Fiona Conor, Steve Laurenson, Councillor Chris Pearson, Councillor Dave Peart and Dave Perry to the Funding Sub-Committee of the Southern CEF.

7. MEETING START TIMES

The Partnership Board considered start times for the meetings of the Southern CEF Partnership Board and the Funding Sub-Committee. It was agreed that the Funding Sub-Committee would meet at 6pm, followed by the Partnership Board meeting at 6.30pm for the municipal year 2017/18.

RESOLVED:

To agree the meeting start times for the municipal year 2017/18 as 6pm for the Funding Sub-Committee and 6.30pm for the Partnership Board.

8. CHAIR'S REPORT

There were no reports or updates from the Chair.

9. FINANCE REPORT

The Partnership Board considered the finance report, and questioned when the £5,000 loan to Thorpe Willoughby Sports Club would be repaid. It was agreed that Officers would chase this up with the legal team.

RESOLVED:

- I. **To note the finance report.**
- II. **To ask Officers to chase up the details of the Thorpe Willoughby Sports Club loan with the legal team.**

10. COMMUNITY DEVELOPMENT PLAN

The Partnership Board considered the progress and developments relating to the Community Development Plan. The AVS Development Officer stated that all project groups had submitted a progress report.

RESOLVED:

To note progress and developments relating to the Community Development Plan.

11. MARKETING AND PUBLICITY

The Partnership Board discussed ideas to promote the Southern CEF. It was suggested that a Southern CEF Facebook page should be created, however the Democratic Services Officer stated that as the CEF was under the responsibility of Selby District Council, all CEF communications would go through the Council and its social media channels.

The Partnership Board discussed the possibility of plaques displayed at organisations that had received funding from the Southern CEF.

12. IMPACT REPORTS

The Partnership Board considered the completed Impact Reports and project updates. The AVS Development Officer noted the importance of ensuring that the timeline was right, and that Impact Reports were sent at the end of projects.

RESOLVED:

To note the Impact Reports.

13. NEXT MEETING

The Partnership Board confirmed the date and location of the next Partnership Board meeting to be Wednesday 11 October 2017 at the Civic Centre, Selby. It was confirmed that the next Southern CEF Forum would take place on Wednesday 6 September 2017 at 6.30pm at Hambleton Village Hall, and Board members were asked to consider the location of the Southern CEF Forum on Thursday 7 December 2017.

RESOLVED:

- I. To confirm the next Partnership Board meeting as Wednesday 11 October 2017 at 6.30pm at the Civic Centre, Selby.**
- II. To confirm the next Southern CEF Forum as Wednesday 6 September 2017 at 6.30pm at Hambleton Village Hall.**
- III. To ask Board members to consider the location of the Southern CEF Forum on Thursday 7 December 2017.**

The Chair closed the meeting at 8.43 p.m.